#### ANNEXURE I

### Format to be submitted by listed entity on quarterly basis

Name of Listed Entity
 Quarter ending
 Palco Metals Limited
 December, 2015

Title (Mr. / Ms.)	Name of the Director	PAN\$ & DIN	Category (Chairperson/ Executive/ Non- Executive/ independent/ Nominee) &	Date of Appointment in the current term/ cessation		No. of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)**	No. of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Kanaiyalal Babulal Agrawal	ACIPA6616Q 00594240	Executive Director	01/08/2011	NA	2	1	1
Mr.	Kirankumar Babulal Agrawal	AAZPA8295Q0 00395934	Non Executive Director	17/08/1996	NA	1	3	Nil
Mr.	Narendra Agarwal	AEPPA2353D 00580711	Non Executive Director	15/12/2012	NA	1	Nil	Nil
Mr.	Nareshchand Jain	ABQPJ2589Q 00594361	Non-Executive & Independent Director	28/03/2006	9 Years & 9 months	1	3	Nil
Mr.	Kailashchandra Babulal Agrawal	ADWPA2601C 05334077	Chairman, Non-Executive & Independent Director	18/03/2014	1 Year & 9 months	1	2	2
Mrs.	Rakhi Jitendra Agrawal	AMNPA7520J 07021709	Non-Executive & Independent Director	26/03/2015	9 months	1	Nil	Nil

**<sup>\$</sup>** PAN number of any director would not be displayed on the website of Stock Exchange.

## **II. Composition of Committees**

<sup>&</sup>amp; Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen.

<sup>\*</sup> to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

<sup>\*\*</sup>Audit/Stakeholders Committee membership Data includes Audit / Stakeholders committee membership in unlisted public company.

Name of Committee	Name of Committee members	Category (Chairperson/ Executive/ Non- Executive/ independent/Nominee) &	
	Kailashchandra Babulal Agrawal	Chairman, Non Executive & Independent Director	
1. Audit Committee	Nareshchand Jain	Non Executive & Independent Director	
	Kirankumar Babulal Agarwal	Non Executive Director	
	Nareshchand Jain	Chairman, Non Executive & Independent Director	
2. Nomination & Remuneration Committee	Kailashchandra Babulal Agrawal	Non Executive & Independent Director	
	Kirankumar Babulal Agrawal	Non Executive Director	
3. Risk Management Committee (if applicable)	Not Applicale	Not Applicable	
	Kailashchandra Babulal Agrawal	Chairman, Non Excecutive & Independent Director	
4. Stakeholders Relationship Committee	Nareshchand Jain	Non Executive & Independent Director	
	Kirankumar Babulal Agrawal	Non Executive Director	

& Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen.

# III. Meeting of Board of Directors

Date(s	(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)
14/08/2015		05/11/2015	83
		01/12/2015	
		31/12/2015	

# **IV.** Meeting of Committees

Date(s) of meeting of the committee in the relevant quarter		Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*	
Audit Committee	14/08/2015	Yes	05/11/2015	83	
Stakeholders Relationship Committee	14/08/2015	Yes	17/06/2015		
Nomination & Remuneration Committee	14/08/2015	Yes	17/06/2015		

<sup>\*</sup> This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional.

# V. Related Party Transactions

Subject	Compliance status (Yes/No/N.A.) refer note below
Whether prior approval of audit committee obtained	N.A.
Whether shareholder approval obtained for material RPT	N.A.
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit	N.A.
Committee	

#### Note

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.

2 If status is "No" details of non-compliance may be given here.

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015:
  - a. Audit Committee
  - b. Nomination & remuneration committee
  - c. Stakeholders relationship committee
  - d. Risk management committee (applicable to the top 100 listed entities) Not Applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here: Not applicable

### Name & Designation

Company Secretary / Compliance Officer / Managing Director / CEO

**Note:** Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.